

SUMMARY OF MINUTES OF MEETING: YEAR 2022

HOSTEL COMMITTEE

| No | Date | Issues Discussed | Remarks |
|-----------|-------------------|--|--|
| 1 | 23/03/2022 | <ol style="list-style-type: none"> 1. New Hostel Committee 2. Menu Selection in Mess 3. Monthly Mess Charges | <p>New Committee formed.</p> <p>Daily Menu Decided</p> <p>Charges Revised</p> |
| 2 | 16/06/2022 | <ol style="list-style-type: none"> 1. Cleaning of Water Tanks 2. Shortage of Water in New Building | <p>Dates Decided.</p> <p>Agency informed.</p> <p>Schedule to fill tanks given to watchman</p> |
| 3 | 26/09/2022 | <ol style="list-style-type: none"> 1. Cleaning Services of W.C. units 2. Emergency Electricity Facility 3. Food Quality of Canteen 4. Cleanliness of Hostel Campus | <p>Concerned Agency informed.</p> <p>Inverter installed</p> <p>Responsibility given to Rector to check food daily</p> <p>Time schedule for cleaning confirmed.</p> |
| 4 | 04/10/2022 | <ol style="list-style-type: none"> 1. Availability of space for study 2. Electricity Maintenance 3. Numbering of Rooms | <p>Shade in front of Hostel cleaned with chair arrangements.</p> <p>Concerned Electrician informed and work was done.</p> <p>Numbering Done</p> |

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| No | Date | Issues Discussed | Remarks |
|-----------|-------------------|---|---|
| 1 | 17/03/2023 | <ol style="list-style-type: none">1. Renovation of Hostel Rooms2. Cleaning of Water Tanks3. Study Room regarding | Information given to all Agency informed. Work done Charges Revised One classroom allotted. |
| 2 | 18/06/2023 | <ol style="list-style-type: none">1. Canteen – Mess facilities2. Solar system issues3. Aqua guard repair work | Changes suggested Quotation invited. Agency informed. |
| 3 | 14/09/2023 | <ol style="list-style-type: none">1. New Hostel admissions2. New Hostel Committee3. Rooms maintenance | Review of Availability of Rooms taken Committee formed. Review taken. Concerned agencies were informed |
| 4 | 14/12/2023 | <ol style="list-style-type: none">1. Cleaning of Water tanks2. Review of renovation work.3. Electricity maintenance work.4. Study table availability | Agency informed & work completed. Review taken Work completed. Tables fitted in each room. |